

Texas A&M University Corpus Christi

 The Island University



Catalog 1995-96

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ACCREDITATION

Texas A&M University-Corpus Christi is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, master's, and doctoral degrees. In addition, numerous memberships are held by the University in selective associations and societies which recognize and accredit high standards in specific fields.

CATALOG SUBJECT TO CHANGE

The information contained in this catalog is true and correct at the time of publication to the best knowledge of the administration. The provisions set forth in this catalog are not to be regarded as an irrevocable contract between the student and the University. The regulations and requirements herein, including fees, are necessarily subject to change without notice at any time at the discretion of the administration.

The University further reserves the right to require a student to withdraw at any time, as well as the right to impose probation on any student whose conduct is unsatisfactory. An admission on the basis of false statements or documents is void upon discovery of the fraud, and the student is not entitled to any credit for work which he may have done at the University. Upon dismissal or suspension from the University for cause, there will be no refund of tuition and fees. The balance due the University will be considered receivable and will be collected.

EQUAL EDUCATIONAL/EMPLOYMENT OPPORTUNITY

With respect to the admission and education of students; the availability of student loans, grants, scholarships and job opportunities; the employment and promotion of teaching and non-teaching personnel; and the student and faculty activities conducted on premises owned or occupied by the University, Texas A&M University-Corpus Christi shall not discriminate either in favor of or against any U.S. citizen on the basis of race, creed, color, sex, age, national origin or disability.

Calendar, 1995-96

FALL SEMESTER, 1995

August 22-25	Registration
August 28	Classes begin
September 4	Labor Day holiday
November 23-24	Thanksgiving holiday
December 8	Last day of classes
December 11-15	Final examinations
December 15	Fall Commencement

SPRING SEMESTER, 1996

January 9-12	Registration
January 15	Martin Luther King Jr. holiday
January 16	Classes begin
March 18-22	Spring Break
May 3	Last day of classes
May 6-10	Final examinations
May 10	Spring Commencement

SUMMER SESSION I, 1996*

May 22-24	Registration
May 27	Memorial Day holiday
May 28	Classes begin
June 28	Final examinations

SUMMER SESSION II, 1996*

June 26-28	Registration
July 1	Classes begin
July 4	Independence Day holiday
August 2	Final examinations
August 6	Summer Commencement

*Some summer session courses will follow a different schedule.

Note: Dates of holidays are tentative, pending approval by The Texas A&M University System Board of Regents.

Texas A&M University-Corpus Christi (TAMU-CC) is a public, degree-granting institution of higher education. Formerly named Corpus Christi State University, the institution served junior, senior and graduate students between 1973 and 1994. The admission of freshman and sophomore students in 1994 signaled the transformation of the institution to a four-year university. Texas A&M University-Corpus Christi is a member of The Texas A&M University System and is under the management and control of the Board of Regents of The Texas A&M University System.

STATEMENT OF INSTITUTIONAL PURPOSE

Texas A&M University-Corpus Christi is a comprehensive urban university located on the South Texas Gulf Coast. The University focuses on the higher education needs of South Texas and the state, and on coastal and urban issues, with special emphasis on Allied Health, Applied Technology, Arts and Humanities, Business Administration, Environmental Studies and Teacher Education.

Texas A&M University-Corpus Christi is undergoing major change involving expansion of its student body and program offerings. The University currently offers a variety of undergraduate and graduate degree programs including selected doctoral and professional degrees. Additional degree programs are being developed in response to the expanding student body and regional needs. The University also provides continuing education and outreach programs that serve the needs of area businesses, professionals, and the general population.

Undergraduate programs prepare students for productive careers in their chosen fields of study and provide them with the intellectual, cultural and ethical foundations necessary to contribute effectively and positively to a changing global community.

Graduate programs prepare students for leadership roles in the future development of the region and the state through formal instruction and through research and other forms of scholarly activity. The University emphasizes endeavors that focus on solving problems related to the South Texas urban and coastal region through services to the community.

Texas A&M University-Corpus Christi is committed to the pursuit of excellence in instruction, research and other forms of scholarly activity, and public service. Consistent with this commitment, the University seeks to identify, recruit and retain students who have high potential for academic success, especially those from groups who historically have been under-represented in higher education.

To these ends, Texas A&M University-Corpus Christi recruits and supports faculty and staff who share its broad purpose and commitment to excellence.

INSTITUTIONAL HISTORY

The island campus of Texas A&M University-Corpus Christi has been a setting for higher education for almost fifty years. In 1947, Ward Island became the home of the University of Corpus Christi (UCC), an institution affiliated with the Baptist General Convention of Texas. The UCC campus was developed on land previously used by the U.S. Navy as a radar training facility.

In 1970, Hurricane Celia severely damaged the college campus. The following year, UCC and the Baptist General Convention took steps to end their affiliation. Concerned about higher education in Corpus Christi, a coalition of civic leaders sought local support as well as state legislation to convert the campus of UCC to a state-supported institution with an expanded curriculum.

In 1971, the 62nd session of the Texas Legislature authorized the creation of a state-supported institution of higher education in Corpus Christi. The Board of Directors of the Texas A&I University System was authorized to establish an upper-level university and to

prescribe courses for the new institution at the junior, senior, and graduate levels leading to both bachelor's and master's degrees.

Funding was approved by the legislature to initiate planning for the university. The citizens of Corpus Christi approved a bond issue to purchase the campus of the University of Corpus Christi on Ward Island. Subsequently, the campus was given to the State of Texas as a site for the new state-supported university. Civic leaders in Corpus Christi also launched a successful public fund raising campaign to provide local financial support for the fledgling university. On September 4, 1973, several months after UCC completed its final classes, Texas A&I University at Corpus Christi opened its doors with an initial enrollment of 969 students.

In 1977, the legislature changed the name of the institution to Corpus Christi State University. The name of the university system, which also included Laredo State University and Texas A&I University, was changed the same year to the University System of South Texas (USST).

In 1989, the Texas Legislature abolished the University System of South Texas and merged Corpus Christi State University and the other two USST universities into The Texas A&M University System. In the same year, the legislature approved the expansion of Corpus Christi State University to a four-year comprehensive university, with enrollment of freshmen and sophomores to begin in fall 1994. In 1992, the role of the institution was expanded further when the Texas Higher Education Coordinating Board authorized the University to offer its first doctoral degree program. Another milestone occurred in 1993 when The Texas A&M University System Board of Regents renamed the institution Texas A&M University-Corpus Christi.

The arrival of freshman and sophomore students in 1994 marked the transformation of the institution to a four-year university. In 1994, student enrollment rose to over 5,200. Program offerings in 1994 in the four academic colleges included thirty undergraduate and nineteen graduate degree programs. Additional degree programs are planned and will be offered following state approval.

CAMPUS FACILITIES

Located on its own 240-acre island, the University features modern classroom buildings, support facilities, and student apartments. Surrounded by the waters of Corpus Christi and Oso Bays, the campus is approximately ten miles from downtown Corpus Christi.

Student Services Center

The Student Services Center is the round building located near the center of campus. This one-stop location houses the offices of Admissions, Registrar, Financial Aid, Cashier, Bursar, and Identification Cards (SandDollar\$ Accounts) on the first floor. In this one location, a prospective student can complete all the steps necessary to be admitted to the University. These offices also serve currently enrolled students.

The second floor houses the offices of the Dean of Students and Assistant Deans of Students (including the office for students with disabilities). In addition, the Office of the University Core Curriculum Program and several administrative offices are located on the second floor.

Center for Instruction

The Center for Instruction is a multipurpose teaching facility. It houses a 275 seat lecture hall, a 225 seat lecture hall, ten 60 seat lecture halls, and two 35 seat classrooms. In addition there are six science laboratories, a social science laboratory and four computer laboratories. The third floor houses faculty offices, conference rooms and seminar rooms. Most of the teaching areas include state-of-the-art audio-video and computer equipment.

Center for the Sciences

This building includes classrooms, auditoriums, laboratories and faculty office-labs for the disciplines of biology, chemistry, geology, medical technology, environmental science and nursing. Specialized areas include a greenhouse, aquariums, and collection rooms.

Center for the Arts

The Center for the Arts houses general and special purpose facilities for students of art, communications, music, theatre and TV-film. In addition to regular class and seminar rooms, the Center includes art studios, TV-film facilities, music ensemble and individual practice rooms, Warren Theatre (a 275 seat, continental-style auditorium), the Wilson Studio Theatre (an experimental theatre), and the Weil Gallery.

Corpus Christi Hall

This multi-function facility houses a number of general purpose classrooms, a 112-seat auditorium, the University's computer center, specialized instructional areas, the Child Development Resource Center, a study lounge area, and administrative offices.

Mary and Jeff Bell Library

The Mary and Jeff Bell Library houses a collection of approximately 350,000 books, bound periodicals, microforms and state and federal documents. The Library holds over 1900 serial titles, has a strong media collection and has major collections of South Texas books and archival materials.

Librarians are available to assist individuals in locating, using, and evaluating information sources as they work on assignments and/or do research. Librarians are also available to instruct classes in the information sources of specific subject areas. Entering freshmen and all new students receive an orientation to and a tour of the Library as part of their introduction to the campus. Services and resources are reviewed regularly to meet changing curricular demands and to support new and developing academic programs.

The Library is committed to providing an interconnected and productive electronic environment to help students in their search for information. This includes an integrated system of library automation. An online catalog is accessible from computer workstations located throughout the Library, the campus network, and from off-campus.

The Library provides access to several CD-ROM databases that are mounted on a CD-ROM network. These databases provide indexing and abstracting access to many of the periodicals titles in the Library's collections as well as to hundreds of periodical titles not in the Library's collections.

The Library's Media Center provides access to the Library's collection of instructional media and audiovisual playback equipment. These materials are available for use within the Media Center. Screening rooms and media carrels are available in the Media Center for student and faculty use of the various media formats.

The State Adopted Textbook Collection, which includes curriculum guides, serves as a laboratory facility for students in the teacher education program.

The Special Collections & Archives Department houses a collection of rare books and archives dealing chiefly with the life, history and culture of South Texas, and other books and manuscripts that require special housing and handling. These materials are available to individual students, student classes, and researchers under special and appropriate conditions within the Department.

In order to augment the resources available locally to faculty and students, the Library actively participates in national, state, and regional networks, commercial information services, area library compacts and interlibrary loan arrangements that provide both information about and access to materials not available in the Library. Students and faculty

have access to and borrowing privileges at other academic libraries in South Texas as well as in the libraries of The Texas A&M University System. Borrowing from and use of these libraries is governed by the policies and procedures of these libraries.

Glasscock Memorial Student Center

TAMU-CC's student center houses the University Bookstore, food service, games room, convenience store, TAMU-CC clothing and gift shop, post office, automatic teller machine, commons area with seating for 200, large meeting room, chapel, and big-screen television.

The University Bookstore is open to the campus community and the public. The bookstore provides books and supplies required for course work. In addition, it maintains a selection of general books, magazines, study aids, school supplies, electronics, teacher aids, academically discounted software, and other merchandise. Special order services are available for books, software, and student supplies. Used textbook buybacks occur daily throughout the academic year. Operating hours and policies regarding refund deadlines and buyback procedures are posted with the store and distributed by cashiers. The nearby TAMU-CC Shop carries emblematic clothing and gift items and takes orders for class rings. The University Bookstore, TAMU-CC Shop, and the convenience store are owned and operated by the University.

The Conrad Blucher Institute for Surveying and Science

This facility houses research laboratories, a conference center and administrative offices. The Institute provides a nucleus from which faculty and students work with leading professionals and researchers in the areas of continuing education and professional development for surveyors, science education and surveying related research.

Other Facilities

The Moody Sustainers Fieldhouse and Gymnasium includes a full-size gym with locker and dressing facilities, a weight room, and four racquetball/handball courts. Adjacent to the gym are six lighted tennis courts, a practice court, a 25-meter swimming pool and lighted playing fields.

Other facilities on campus include the Faculty Center (housing the offices of the college deans), the Physical Plant (with Health Services and University Police), Warren Hall (the location of the University Counseling Center, the Career Planning and Placement Center, and the Student Life Office), and buildings housing administrative support offices and government agencies.

Degrees, Certification and Pre-Professional Programs

COLLEGE AND ACADEMIC AREAS	Undergraduate Degree	Graduate Degree	Elementary Certification*	Secondary Certification*	All-Level Certification*	Professional Certification*	Pre-Professional Programs*
Arts & Humanities							
Art	BA	—	—	—	—	—	—
Art	BFA	—	—	—	C	—	—
Communication Arts	BA	—	—	—	—	—	—
Speech	—	—	—	C	—	—	—
Theatre Arts	—	—	—	C	—	—	—
Criminal Justice	BS	—	—	—	—	—	—
English	BA	MA	—	C	—	—	—
English/Language Arts	—	—	—	C	—	—	—
History	BA	MA†	—	C	—	—	—
Social Studies	—	—	—	C	—	—	—
Interdisciplinary Study	—	MA	—	—	—	—	—
Music	BA	—	—	—	—	—	—
Music	BM	—	—	—	C	—	—
Political Science	BA	—	—	C	—	—	—
Pre-Law	—	—	—	—	—	—	P
Psychology	BA	MA	—	—	—	—	—
Public Administration	—	MPA	—	—	—	—	—
Sociology	BA	—	—	—	—	—	—
Spanish	BA	—	—	C	—	—	—
Business							
Accounting	BBA	MAcc	—	—	—	—	—
Finance	BBA	—	—	—	—	—	—
General Business	BBA	—	—	—	—	—	—
Management	BBA	MBA	—	—	—	—	—
Management Information Systems	BBA	—	—	—	—	—	—
Marketing	BBA	—	—	—	—	—	—
Pre-Law	—	—	—	—	—	—	P
Education							
Counseling	—	MS	—	—	—	C	—
Curriculum and Instruction	—	MS	—	—	—	C	—
Educational Administration	—	MS	—	—	—	C	—
Educational Leadership	—	EdD	—	—	—	—	—
Elementary Education	—	MS	—	—	—	C	—
Interdisciplinary Studies	BSIS	—	—	—	—	—	—
Bilingual Education	—	—	C	—	—	—	—
English	—	—	C	—	—	—	—
Generic Special Education	—	—	C	C	—	—	—

	Undergraduate Degree	Graduate Degree	Elementary Certification*	Secondary Certification*	All-Level Certification*	Professional Certification*	Pre-Professional Programs*
History	—	—	C	—	—	—	—
Life/Earth Science	—	—	C	—	—	—	—
Mathematics	—	—	C	—	—	—	—
Reading	—	—	C	C	—	—	—
Kinesiology	BS	—	—	C	C	—	—
Occupational Training, Development	BS	MS	—	C	—	—	—
Secondary Education	—	MS	—	—	—	C	—
Special Education	—	MS	—	—	—	—	—
Science & Technology							
Biology	BS	MS	—	C	—	—	—
Chemistry	BS	—	—	C	—	—	—
Computer Science	BS	MS	—	C	—	—	—
Earth Science	—	—	—	C	—	—	—
Environmental Science	BS	MS	—	—	—	—	—
Geographic Information Science	BS	—	—	—	—	—	—
Geology	BS	—	—	C	—	—	—
Health Sciences	BSHS	—	—	—	—	—	—
Life-Earth Science	—	—	—	C	—	—	—
Mariculture	—	MS	—	—	—	—	—
Mathematics	BS	MS	—	C	—	—	—
Medical Technology	BS	—	—	—	—	—	—
Nursing	BSN	MSN	—	—	—	—	—
Physical Science	—	—	—	C	—	—	—
Pre-Dental, Pre-Medical, Pre-Optometry, Pre-Veterinary Medicine	—	—	—	—	—	—	P

*Teacher Certification is available through the College of Education. Teaching specializations accompanying certification are available through the Colleges of Arts & Humanities, Education, and Science & Technology. Special endorsements in Early Childhood Education and English-As-A-Second-Language are available through the College of Education.

**Pre-Professional Programs are offered through a selection of appropriate courses taken for a major in one of the subject areas listed above. A faculty adviser appointed by the College in which the major is offered assists in selection of major study and degree plan specialization courses.

†The Master of Arts with major in History is pending approval.

Texas A&M University-Corpus Christi considers itself to be an agent of opportunity, particularly for those persons residing in the South Texas Region. Accordingly, the admission standards and policies of the University have been designed to identify students who show potential for academic success.

UNDERGRADUATE ADMISSION

There are four categories of undergraduate admission to the University:

1. Regular Freshman Admission
2. Alternative Freshman Admission
3. Transfer Student Admission
4. International Student Admission

Each of these and its associated requirements is described below.

Applications to Texas A&M University-Corpus Christi through any of the four admission categories will be processed only after all required documentation and fees have been received. An application is considered to be complete only when the Office of Admissions has received all required documentation, including completed application forms, required test scores, and any other information or fees specifically required. Incomplete applications will not be processed.

Completed applications are processed as they are received, and applicants are usually informed of their admission status within three to four weeks.

Application materials and information concerning all aspects of the admissions process may be obtained directly from:

Office of Admissions
Texas A&M University-Corpus Christi
6300 Ocean Drive
Corpus Christi, TX 78412
Telephone: (512) 994-2624

The legislation enabling the expansion of the University to admit freshman students limits the size of the 1995 freshman class to 500 first time freshman students. Therefore, prospective students are strongly urged to apply early.

Application Fee

Applicants applying or reapplying to Texas A&M University-Corpus Christi are required to pay an application fee of \$10.00. The fee may be waived only in exceptional cases for applicants with hardships. An applicant in such circumstances should request his or her high school counselor, financial aid officer or social worker to submit a letter verifying need for a waiver with the application for admission.

Applicants who are not U.S. citizens are considered through International Admission. There is a \$30.00 (U.S. currency) application fee for international applicants and a \$10.00 application fee for permanent resident applicants.

FRESHMAN ADMISSION PROCEDURE

Application and Transcript Submission

Application materials are updated each year. A student may obtain an application by writing or calling the Office of Admissions. Upon completion of the application form, an applicant should submit it and the \$10 application fee to Texas A&M University-Corpus Christi. The student must request his or her high school counselor or registrar to (1) send an official transcript indicating grades through the applicant's junior year and his or her class rank and (2) confirm the courses which will be completed through the senior year. Any student who has already graduated from high school at the time of application must furnish an official transcript which includes the date of graduation, class rank and grades for all

courses taken. To be considered official, a transcript must bear an original signature of a school official and/or the school seal. Submit the application, transcript, application fee and any supporting credentials to the Office of Admissions.

Testing

Applicants must take either the Scholastic Assessment Tests (SAT) or American College Test (ACT). The recommended time to take the SAT or the ACT is during the spring of the junior year in high school or not later than December of the senior year.

The SAT and ACT are offered at conveniently located testing centers throughout the United States and in major cities in many foreign countries. Testing dates, locations and fees required are described in the information bulletin which may be obtained from your high school or by writing the College Board ATP, P.O. Box 6200, Princeton, NJ 08541-6200, or the American College Testing Corporation, ACT Registration, P.O. Box 414, Iowa City, IA 52243-4198. When registering, designate that the results be sent to Texas A&M University-Corpus Christi by the testing agencies. Test scores are not official and will not be accepted unless furnished in this manner. For Texas A&M University-Corpus Christi, the SAT code is 0366 and the ACT code is 4045.

REGULAR FRESHMAN ADMISSION

Freshman applicants are those citizens or permanent residents of the United States who have not been enrolled in any college-level institution except while still in high school or during the summer immediately following high school graduation and before enrolling in Texas A&M University-Corpus Christi for the subsequent fall.

The best predictors of academic success have been a combination of high school class rank and standardized test scores. A student's high school class rank results from ongoing opportunities to demonstrate capabilities in familiar situations, whereas standardized tests use objective measures for gauging academic potential. Regular Freshman Admission is based upon the combination of these two factors.

Applications are reviewed to insure that applicants present the basic academic preparation required to pursue study at this University.

The units of study and acceptable high school courses are:

English	4 Credits
Laboratory Science	2 Credits, at least 1 of which must be in Biology, Chemistry, or Physics
Mathematics	3 Credits at the level of Algebra I or higher. May include Plane Geometry.
Social Studies	3 Credits.
Foreign Language	Although not required for admission , at least two high school credits in one foreign language OR two semesters of study in a single foreign language at the university level are required for graduation from Texas A&M University-Corpus Christi.*
Computer Science	Students who are unable to demonstrate a functional level of computer literacy at the time of enrollment at the University will be required to develop those skills prior to graduation by successfully completing an approved course in Computer Science.

Many high school courses in Data Processing, Computer Programming, and various computer applications provide the necessary skill training to meet this requirement. This requirement can also be satisfied by completion of CS 110 or equivalent work approved by the Computer Science Department.*

* The foreign language and computer science requirements do not apply to certain transfer students. For more information, please see DEGREE REQUIREMENTS on pages 51-52.

Students meeting the above preparatory requirements who have graduated in the top 10% of their high school class are eligible for Regular Freshman Admission with no minimum SAT or ACT score requirements. Such students must, however, have either the SAT or ACT official test results on file with the Office of Admissions before admission will be granted. The following requirements linking high school class standing and minimum SAT/ACT scores will apply for students submitting scores for examinations taken prior to the April 1995 SAT:

Class Standing	Required SAT Score	ACT Composite
Top 10%	No minimum	No minimum
Next 15%	800 or above	19
2nd Quarter	900 or above	21
3rd Quarter	1,000 or above	23
4th Quarter	1,100 or above	27

Holders of GED diplomas who seek Regular Freshman Admission are subject to a similar scale of GED score relative to the SAT or ACT score as shown below:

GED Score	SAT Total/Verbal	ACT Composite/English
≥ 58	800/400	19/19
51 - 57	900/400	22/19
45 - 50	1,000/400	23/19

Beginning with the April 1995 SAT, the following requirements linking high school class standing and minimum SAT/ACT scores will apply:

Class Standing	Required SAT Score	ACT Composite
Top 10%	No minimum	No minimum
Next 15%	900 or above	19
2nd Quarter	1,000 or above	21
3rd Quarter	1,100 or above	23
4th Quarter	1,200 or above	27

Holders of GED diplomas who seek Regular Freshman Admission are subject to a similar scale of GED score relative to the SAT or ACT score as shown below:

GED Score	SAT Total/Verbal	ACT Composite/English
> 58	900/480	19/19
51 - 57	1,000/480	22/19
45 - 50	1,100/480	23/19

Freshman Admission Deadlines

To ensure full consideration, the application for admission, application fee, required transcripts and any supporting documentation must be in the Office of Admissions by the following deadlines:

- Fall Semester - July 1
- Spring Semester - November 1
- Summer Session - April 1

Completed applications received after the deadline date but before the beginning of regular registration will be processed subject to available space.

ALTERNATIVE ADMISSION FOR FRESHMEN

There are, in addition to class rank and standardized test scores, many other factors that can significantly affect the capacity of an individual to perform well in the academic environment. Those students who do not meet regular admission requirements may be considered under the Alternative Admission Procedure. A University Admissions Committee will review applications for consideration under the Alternative Admission Procedure.

Applicants for Alternative Admission must have an official SAT or ACT score on file with the University. The applications considered under the Alternative Admission Procedure will be on a case-by-case basis.

Scholastic Probationary Admission for First-Time Non-Traditional Freshmen

Those first-time freshmen who have been out of high school for at least five years and who do not meet the regular academic admissions criteria may be considered for "Probationary Admission" status. If the Undergraduate Admissions Committee admits a student on probationary status, the following conditions will apply:

While on probationary status, the student must remain part-time, taking no more than two courses each semester. The student's progress will be monitored at the end of each term, with a GPA of 2.0 or better required for continued enrollment each semester while on probationary status.

The courses the student will attempt while on probationary status will be determined by TAMU-CC placement results, TASP scores, and the recommendation of the assigned academic adviser. All coursework while a student is on probationary status will be chosen from remedial offerings and the core curriculum. At the end of 12 semester credit hours of non-remedial coursework with a GPA of 2.0 or better, the student will become a regularly admitted student, with all the rights and responsibilities of that status.

TRANSFER ADMISSION

The University was an upper-division transfer institution for over twenty years of its existence. During that time, the institution earned a reputation for working effectively with transfer students. It is the aim of Texas A&M University-Corpus Christi to maintain that transfer-friendly reputation. Students who have earned 30 or more semester hours of credit and who wish to transfer to the University must have a minimum cumulative grade point average (GPA) of 2.0 on a 4.0 scale. Those students who wish to transfer with less than 30 hours of credit must have a 2.0 GPA and must also satisfy the regular freshman entry requirements. An applicant may not disregard his or her college record and apply for admission as a freshman. The following additional rules also apply:

1. The applicant must provide official copies of transcripts from each institution attended. To be considered official, the transcript must bear the seal of the granting institution and must be mailed to Texas A&M University-Corpus Christi by the granting institution.

2. No remedial or duplicate credits may be transferred.
3. The applicant must be eligible to return to his or her previous institution.
4. The cumulative GPA includes all work attempted, excluding remedial, high school, or duplicate courses.
5. Repeated courses are calculated within the GPA according to the standards and rules of the granting institution.

Transfer Admission Deadlines

To ensure full consideration, the completed application and all required documents and supporting material must be on file in the Office of Admissions by the following deadlines:

Fall Semester - August 15

Spring Semester - December 15

Summer Session - May 15

INTERNATIONAL ADMISSION

International students (non-U.S. citizens) with outstanding academic records will be considered for admission. International students who seek admission to Texas A&M University-Corpus Christi must meet the following requirements:

1. **Application for Admission:** A completed application for admission form and a \$30.00 application fee are required.

2. **Testing:** Prospective students from other countries must demonstrate the ability to speak, write and understand the English language. Prospective students whose native language is not English must take the Test of English as a Foreign Language (TOEFL) examination. A minimum score of 550 on the TOEFL examination is required for admission to the University. The TOEFL is administered by the Educational Testing Service in over 200 centers around the world. A registration form and a "Bulletin of Information for Candidates" may be obtained by writing to TOEFL Registration Office, P.O. Box 6151, Princeton, New Jersey 08541-6151, USA.

Freshman international applicants must have their test scores for either the Scholastic Assessment Tests (SAT) or the American College Test (ACT) submitted to the Office of Admissions.

3. **Transcripts:** Submission to the Office of Admissions of all secondary and post-secondary school transcripts, translated by a certified translator or agency approved by the Director of Admissions.

4. **Grade Point Average (GPA):** A cumulative GPA of 2.5 for all work attempted at other U.S. colleges or universities is required.

5. **Finances:** The U.S. Immigration and Naturalization Service and Texas A&M University-Corpus Christi require all international applicants to provide an "Affidavit of Support" form certifying ability to finance study in the U.S. Financial aid is not available to undergraduate and graduate international students.

International students should contact the Office of Admissions for further information on admission requirements for international students.

The admission application review will not begin until all required documents are received by the Office of Admissions.

An international student must be enrolled for a minimum of 12 semester hours during both the spring and fall semesters. An international student may not be admitted in undergraduate transient (visiting) or non-degree status. An international student on a visitors visa will not be admitted to the University. An international student sponsored by a program in a regionally accredited college or university may be admitted with the approval of the Office of Admissions.

International Admission Deadlines

The completed application for admission and all required documents and supporting material must be on file by the following deadlines:

Fall Semester - May 1

Spring Semester - September 1

Summer Session - February 1

TEXAS ACADEMIC SKILLS PROGRAM (TASP) REQUIREMENTS

The Texas State Education Code, Section 51.306 requires that all part-time and full-time students who enter Texas public institutions of higher education in the fall of 1989 and thereafter must take the Texas Academic Skills Program (TASP) test. The TASP test was instituted to ensure that students enrolled in Texas public colleges and universities possess the necessary academic skills to perform effectively in college and to provide diagnostic information about reading, writing and mathematics skills of each student.

Students are required to take the TASP test before accumulating 9 college-level hours or the equivalent (e.g., credit by exam) in a Texas public institution of higher education. A student who does not take the TASP test prior to accumulating 9 semester hours at a Texas public institution will **not** be permitted to enroll in any course other than non-credit remedial, developmental or precollegiate courses until the test has been taken. Exempted from taking the TASP test are students who earned 3 college-level credit hours before the fall of 1989; deaf and blind students (exempted until September 1995); and students scoring at or above a level set by the Texas Higher Education Coordinating Board on the ACT, SAT, or TAAS. For specific information, contact the Office of Admissions.

Students required to take the TASP test must pass all parts of the test before enrolling in any junior or senior level course that, when completed, would result in sixty or more college-level semester credit hours, or the equivalent.

Students who do not meet established cutoff scores for the TASP test are required by Texas law to be enrolled in a remedial course and/or program each semester prior to successfully passing the TASP test. The hours for these courses will not count toward any degree program but will count toward determining full-time status.

Students should have their scores sent to Texas A&M University-Corpus Christi by the testing center. For Texas A&M University-Corpus Christi, the TASP code is 0143.

Performance on the TASP examination will not be used as a condition of admission.

FRESH START LEGISLATION

Senate Bill 1321 (Barrientos), passed by the 73rd Texas Legislature, entitles residents of this state to seek admission to public institutions of higher education without consideration of courses undertaken ten or more years prior to enrollment. This bill has been called the "Right to an Academic Fresh Start" and it gives students the option of electing to have coursework taken ten or more years prior to the starting date of the semester in which the applicant seeks to enroll either counted as usual or ignored for admission purposes. Applicants who elect to apply for admission under this law and who are admitted as students may not receive any course credit for courses undertaken ten or more years prior to enrollment.

Students who earned three or more semester credit hours prior to the fall semester of 1989 will not forfeit their TASP exemptions by electing to participate in the Fresh Start program.

The intent of the "Fresh Start" legislation is to provide students with an opportunity to clear their academic records, if they choose to do so, of all college-level work accumulated ten or more years ago. Students may not pick and choose what is to be ignored and what is not. Either all college hours ten or more years old are ignored or they are counted. If interested in seeking a Fresh Start, contact the Office of Admissions.

IMMUNIZATION REQUIREMENTS

All freshman and sophomore students entering the University must provide proof of the following, certified by a physician or the stamp of a health facility, before they will be allowed to register:

1. an immunization against poliomyelitis, consisting of at least three doses of oral vaccine, provided one or more have been received since the fourth birthday; polio vaccine not required for persons over the age of 18;
2. a minimum of three doses of tetanus/diphtheria, with the last dose within ten years (booster dose only after initial series - Td. adult type);
3. All students born after January 1, 1957, must provide acceptable proof of immunity to measles (rubeola), mumps, and rubella. Acceptable proof of immunity is documentation of
 - a. two doses of measles vaccine received after 1968 (the two doses must be at least 30 days apart); the measles disease; or a measles titer showing an immunity to the disease;
 - b. the mumps vaccine or mumps disease; and
 - c. a rubella vaccine (at least one dose since 12 months of age); or a rubella titer showing an immunity to the disease.

Exclusion from the above requirements may be allowed on the basis of medical contraindications or religious conflict. Any prospective student requesting a waiver of #1, #2, and #3 must provide either:

1. an affidavit signed by a physician duly licensed under the Medical Practice Act, stating that, in his or her opinion as a physician, the required immunization(s) could be injurious to the student's health, or
2. an affidavit signed by the student, or the student's parent or guardian if a minor, stating that the immunizations conflict with the tenets and practice of a recognized church or religious denomination of which the student is an adherent or member.

The above immunization requirements for freshmen and sophomores will be extended to include additional students in subsequent years.

Students in the nursing and medical technology programs must meet specific immunization requirements. Information about the requirements for health-related programs may be obtained from the appropriate departments.

GRADUATE ADMISSION

For information on graduate admission requirements, please see the Graduate Programs section of this catalog.

General Academic Policies and Regulations

The following policies and regulations apply to all students at Texas A&M University-Corpus Christi. Specific policies and regulations that apply to undergraduate or graduate students only may be found in those respective portions of this catalog.

TRANSFER CREDIT POLICIES

General Regulations

Texas A&M University-Corpus Christi will consider for credit collegiate level work from regionally accredited institutions. This means that work completed prior to accreditation is not transferable. To be acceptable for transfer, the work must be of comparable level to the degree being sought at Texas A&M University-Corpus Christi and be in a content area similar to work offered at the University. Remedial, high school, or duplicate work will not be transferred to the University. Acceptability of credit for transfer does not imply that it is applicable to the requirements of a particular degree program.

The student must provide official copies of transcripts from each institution attended. The records facility of the granting institution must mail such transcripts directly to the University. Hand carried documents will not be accepted for evaluation. Upon receipt, the documents become the property of the University and will not be yielded back to the student either as originals or as copies.

All transferred work (with accompanying grades or marks) will be translated into Texas A&M University-Corpus Christi terms. When the content or level renders an equivalency impossible, the work will be given a generic title and number. Should the Registrar determine that a student has taken courses of similar level and content at more than one institution (duplicated work), the grade of the second course attempted will be the grade of record, and all others will be recorded without credit. Transfer work will become a part of the student's record only after matriculation and then only when the student has established a course-of-record.

The Transcript Analyst in the Registrar's Office is responsible for the evaluation of transfer credit. The University Registrar will hear appeals of those decisions; however, subsequent appeals may be made to the Dean of the college in which the student wishes to enroll.

No more than 45 semester hours of undergraduate work may be transferred from among the following: military service, credit by examination, and vocational-technical courses (applicable only for OTD programs). This limit applies to work completed prior to or after matriculation.

The holding of an associates degree from another institution does not affect the transfer of credit or the transfer policies and practices of Texas A&M University-Corpus Christi.

Texas Common Course Numbering System

The University participates voluntarily in the Texas Common Course Numbering System, a program developed to facilitate transfer of academic course work between Texas public junior and senior institutions. The catalog section on Lower-Division Transfer Courses identifies courses offered by the University which appear to be equivalent to courses in the common course numbering system.

Transfer Dispute Resolution Guidelines

If Texas A&M University-Corpus Christi refuses to accept lower-division credit earned at another Texas public institution of higher education, the student and the sending institution will be given written notice that transfer credit was refused. The two institutions and the student will attempt to resolve the dispute regarding the transfer of the course credit

in accordance with the rules and guidelines of the Texas Higher Education Coordinating Board. If the transfer dispute is not resolved to the satisfaction of the student or the institution at which the credit was earned within 45 days after the date the student received written notice of the denial, the institution whose credit is denied for transfer will notify the Commissioner of Higher Education of the denial. The Commissioner of Higher Education or the Commissioner's designee will make the final determination about a dispute concerning the transfer of course credit and notify the parties of the finding.

Military

Persons who have been granted honorable or general discharge from military service of the United States may request a review of service records for potential credit award. Such a review will only be provided after matriculation at Texas A&M University-Corpus Christi. The student must provide certified copies of DD295 or other applicable documents. American Council on Education guidelines will be used in the evaluation process and the ACE display must exactly match the student's documentation for an award to occur. Test results that support the award must accompany all displays. CCAF, DANTES, USAFI, et al., must be displayed as transcribed data to the same standards as for a civilian school. To be applicable for transfer, the work must be of a comparable level to the degree being sought at Texas A&M University-Corpus Christi and be in a content area similar to work offered at this University.

Foreign Institutions

Students who wish to transfer work from foreign institutions must present transcript copies rendered into standard English and certified as true copies by a translator approved by the University Registrar. Originals must also be provided. In cases where it is impossible, practically, to obtain official transcripts, alternatives to translated transcripts may be considered.

The University requires students transferring work from foreign institutions to provide an evaluation from a professional source. A list of acceptable companies is available from the Office of Admissions. The student will bear the cost of such service.

Credit by Examination

Texas A&M University-Corpus Christi recognizes the validity of accepting credit for specified levels of achievement on institutionally approved, standardized examinations. Such work will be treated as transfer credit. The minimum level acceptable to the Institution for the CLEP and DANTES exams is the 50th percentile. The minimum level acceptable for the ACT-PEP exam is a standard score of 45. The minimum level acceptable for the Advanced Placement exam is a score of 3. The testing agency must provide examination results (scores) directly to Texas A&M University-Corpus Christi and must provide them within the date limitation for applicability that the agency has established.

Credit may be accepted for both the general and specific CLEP and DANTES exams. A maximum of 3 semester hours may be accepted from each general CLEP exam. Credit will be accepted for the specific CLEP and DANTES exams in the amount recommended by the testing agency. Three semester hours will be accepted from each Advanced Placement exam. Credit will be accepted for ACT-PEP exams and other nationally recognized standardized exams in the amount recommended by the University.

To validate credit for diploma nursing graduates, Texas A&M University-Corpus Christi will accept 30 semester hours lower division transfer credit in nursing for the completion of all three ACT- PEP exams in Differences in Nursing Care Areas A, B, and C, with a minimum standard score of 45. This policy only applies to those students who have graduated from a diploma nursing school.

A grade of P (pass) or the equivalent will be assigned where applicable. This grade will not be computed in the student's grade point average, will not carry grade points and cannot be translated into grades A, B, C or D.

Other Non-Collegiate Experiences

Texas A&M University-Corpus Christi recognizes the quality and importance of some non-collegiate training programs offered through industrial sources. Through cooperation of the faculty of the University, such offering detailed in the appropriate ACE publication will be reviewed, as required, for potential award.

CEU and similar professional credits cannot be translated into academic hours.

Equivalencies

For purposes of transfer, work taken on a trimester system will be converted to semester hours on a 1 to 1 basis. In the event that the work was taken on a class hour basis, 15 class hours will be equated to 1 semester hour. For conversion from quarter hours to semester hours, Texas A&M University-Corpus Christi establishes the following equivalencies:

quarter hours	semester hours
1	0.7
2	1.3
3	2.0
4	2.7
5	3.3
6	4.0

This University will use the summation of the individual course equivalencies from a particular institution to compute grade point average and/or credits earned. For credit systems other than those listed above, the University Registrar will determine an *ad hoc* mathematical relationship and apply it to the record in question.

NON-CREDIT ADMISSION (Auditing):

A student may attend classes for a course without receiving credit if he/she completes an application for admission, submits a course audit form at the time of registration, and has the permission of both the instructor of the course and the dean of the college in which the course is offered. The fee is the same as that required for registration for credit, but no credit will be awarded, no records will be kept and the student may be restricted from lab work and tests. A student will not be given permission to audit a course until the first day of classes. No refunds are given on audits. Senior citizens (over 65) may audit on a space available basis only with all fees exempted except material or field trip fees. Under no circumstance may audit be converted to credit.

REGISTRATION

New students need to apply for admission through the Office of Admissions prior to the term of enrollment. Former students may need to reapply for admission or reactivate their records in the Office of Admissions prior to the term of enrollment. Specific information regarding dates, registration materials and course offerings may be found in the course schedule for each term (published during the preceding term).

ACADEMIC ADVISEMENT

Faculty members and advising specialists are available to assist students with course selection, degree plans, and other academic matters. Every freshman student is assigned a faculty adviser through the Office of the University Core Curriculum Program. Sophomores who have not declared their majors also receive advising through the University Core Curriculum Program. Other students, including sophomores who have declared their majors, receive advising through their colleges.

STUDENT RESPONSIBILITY FOR ACADEMIC PROGRAM

Each student is held responsible for knowing degree requirements, for enrolling in courses that fit into degree programs and for taking courses in the proper sequence to insure orderly progression of work. The student is also held responsible for knowing and abiding by University regulations regarding the standard of work required to continue in the University, as well as those dealing with scholastic probation, academic integrity and enforced withdrawal.

UNIT OF CREDIT

A semester hour is the unit of credit which is defined as the amount of credit given for one class hour a week for one semester. Each class hour generally requires two hours of preparation on the part of the student, though this may vary from one to three. Three hours of laboratory work are equivalent to one class hour. Most courses are for three semester hours of credit. Some have variable credit from one to three hours, others four to six hours.

CLASSIFICATION OF DEGREE-SEEKING STUDENTS

Texas A&M University-Corpus Christi enrolls degree-seeking students in both undergraduate and graduate programs. An undergraduate student is one who has not yet received a degree. A graduate is a student who holds a baccalaureate degree.

A degree-seeking undergraduate is classified as a freshman, sophomore, junior, or senior according to the number of semester hours of course work earned, as follows:

Classification	Semester Credit Hours Earned
Freshman	fewer than 30
Sophomore	at least 30, but fewer than 60
Junior	at least 60, but fewer than 90
Senior	90 or more

Freshmen and sophomores are referred to as lower-division students; juniors and seniors, as upper-division students.

ENROLLMENT STATUS FOR FINANCIAL ASSISTANCE

For purposes of financial assistance, enrollment status is defined below. (For rules applying to veterans benefits, however, please see page 37).

Full-time student:

Undergraduates:	Fall or spring term = 12 hours Combined summer terms = 12 hours
Graduates:	Fall or spring term = 9 hours Combined summer terms = 6 hours

Three quarter time student:

Undergraduates:	Fall or spring term = 9 hours Combined summer terms = 9 hours
Graduates:	Fall or spring term = 7 hours Combined summer terms = 5 hours

Half-time student:

Undergraduates:	Fall or spring term = 6 hours Combined summer terms = 6 hours
Graduates:	Fall or spring term = 5 hours Combined summer terms = 3 hours

NON DEGREE STUDENTS

Non degree students carry only that designation. They are not part-time or full-time students, nor are they classified as freshmen, sophomores, juniors, or seniors.

COURSE NUMBERS

Courses numbered in the 100 and 200 series are lower-division (freshman or sophomore) courses.

Courses numbered in the 300 and 400 series are upper-division (junior or senior) courses. Some courses in the 400 series are designated for graduate credit.

Courses numbered 500 or higher are graduate courses. Courses at the 500 level are open only to students with graduate standing and senior students who meet specific criteria. (See "Graduate Study" on page 55.)

Courses at the 600 level are open only to students admitted to the doctoral program.

COURSES OF INSTRUCTION

The undergraduate and graduate sections of the catalog list the courses offered in each field of study. Course descriptions may include projected course scheduling information. Although the lists of courses are based on the best information available at the time of catalog preparation, course offerings are subject to change without notice. This catalog was prepared well in advance of its effective date; therefore, changes may occur in course content or availability. Some new courses and modified courses are included in this catalog pending their approval by the Texas Higher Education Coordinating Board.

When registering for courses, students should always consult the Semester Schedule, a separate publication which provides specific course offering information for a particular semester or session. The Semester Schedule is issued before the registration period for each term.

ADDING OR DROPPING A COURSE

A course may be added to a student's schedule during the time specified in the course schedule. To add a course the student must obtain a Change of Registration Form from the Registrar's Office.

A student may drop a course through the date stated in the course schedule. Change of Registration Forms are available in the Registrar's and deans' offices. For the drop to be official, the form must be signed by the instructor of the course, with the grade of W, WP, or WF assigned, and submitted by the student to the Registrar's Office before the stated deadline. The grade of W must be assigned to any student officially dropping a course prior to the automatic W date listed in the course schedule. After this date, a WP or WF must be assigned. No student is eligible to receive a W, WP, or WF without completing this process. During the refund period, the Change of Registration Form must be processed by the Business Office before submitting it to the Registrar's Office. A change of section or a change to or from audit is a change of registration and requires that the add/drop process be followed.

If a student should drop all courses for a given semester or term, a Withdrawal Form must be processed. Please refer to the following paragraph.

WITHDRAWAL FROM THE UNIVERSITY

A student who finds it necessary to withdraw from the University during a session must file a Withdrawal Form in the Registrar's Office. Failure to file a Withdrawal Form can result in grades of "F" in courses then in progress.

A student who withdraws from the University according to procedures stipulated for withdrawal will be allowed a grace period to rescind the withdrawal. A student may rescind a withdrawal no later than the end of the second University business day following the date

of withdrawal. The date of reinstatement must be among the regular days of classes: days of final examinations and thereafter are specifically excluded.

Should space no longer be available in a class, the student must secure the approval of the dean and/or instructor before reinstatement in class is allowed.

All indebtedness to the University must be satisfied prior to the reinstatement.

Reinstatement must be authorized in writing by the student on a form provided by the University Registrar. All documentation and requirements for the reinstatement must be filed with the University Registrar by the end of the second business day (following the withdrawal), or else the reinstatement will not occur.

Students receiving veterans' benefits for education should contact the Office of Veterans' Affairs for specific policies concerning drops and withdrawals. These changes have a direct effect on VA benefits.

CLASS ATTENDANCE

Students are held responsible for class attendance and are advised that excessive absences may adversely affect their grades. Every instructor should make clear the policy on class attendance at the beginning of each course.

STUDENT ABSENCES ON RELIGIOUS HOLY DAYS

In accordance with Texas Education Code 51.911, Texas A&M University-Corpus Christi will allow a student who is absent from classes for the observance of a religious holy day to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence if, not later than the 15th day after the first day of the semester or term, the student notifies his/her instructors of the planned absence for observation of a religious holy day. Notifications of planned absences must be in writing and must be delivered by the student either (a) personally to the instructor of each class, with receipt of the notification acknowledged and dated by the instructor or (b) by certified mail, return receipt requested, addressed to the instructor of each class. The instructor may appropriately respond if the student fails to satisfactorily complete the assignment or examination within a reasonable time after the absence. Such provisions will be communicated to the student when the student notifies the instructor of the planned absence.

"Religious holy day" means a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code.

GRADES

Grades for courses shall be reported by the symbols below, with grade points as noted:

GRADE	INTERPRETATION	GRADE POINTS PER SEMESTER HOUR*
A	Excellent	4
B	Good	3
C	Average	2
D	Passing	1
F	Failure; work not passed	0

CR* Satisfactory, but without qualitative grading. See "Alternate Grading Systems."

NC* No credit

P* Pass. Satisfactory, but without qualitative grading of the credit hours earned. Applicable only to those courses stipulated by the PASS/NO PASS policy.

NP* No pass. No credit is generated and the mark is not punitive. Applicable only to those courses stipulated by the PASS/NO PASS policy. Students are advised to use caution before electing the P/NP option and are encouraged to read policy pertaining to it.

I* Incomplete. An incomplete notation may be given to a student who is passing but has not completed a term paper, examination, or other required work for reasons beyond the student's control other than lack of time.

- IP*** Assigned to a remedial course or a thesis/dissertation course indicating that at the conclusion of the semester the course was still in progress. This is a permanent notation that does not affect grade point average.
- W*** Course dropped or withdrawal from the University. Automatically given, regardless of the student's standing in class, when a student officially withdraws from the University or drops a course prior to a point approximately 2/3 of the way into a semester or summer term as indicated in the official University Calendar.
- WP*** Withdrawal pass. Grade will be assigned by the instructor of the course after the automatic W point of a semester or term provided the student has done passing work in the course to the time of the withdrawal and the withdrawal is filed by the last class day of the semester or term.
- WF*** Withdrawal failure. Grade will be assigned by the instructor of the course after the automatic W point of a semester or term if the student has done failing work to the time of the withdrawal and the withdrawal is filed by the last class day of the semester or term.
- X*** No grade has been submitted by the instructor. The course grade, which will replace the notation of "X," must be submitted within 30 days from the beginning of the next full semester. If the instructor does not or is unable to submit the grade within the 30 days, the Dean in consultation with faculty will submit the course grade.

*CR, NC, P, NP, I, IP, W, WP, X grades are not counted in computing the GPA. The WF is counted in computing the GPA.

For a grade of W, WP, or WF to be assigned, a student must officially withdraw from the course or University through the Registrar's Office. If a student discontinues attending a class and fails to officially withdraw, and does not qualify for an "I," a qualitative grade (A-F) will be assigned. The receipt from the Registrar's Office should be kept as proof of withdrawal.

CALCULATION OF GRADE POINT AVERAGE

Texas A&M University-Corpus Christi uses a 4.0 scale for calculation of Grade Point Average (GPA). GPA is determined by dividing the total number of grade points earned by the number of semester credit hours taken for a qualitative grade (A=4, B=3, C=2, D=1, F=0). The result of this division is expressed as a number carried to the second decimal place, and is not rounded up.

For Purposes of Transfer

See transfer admission, page 15.

For Purposes of Graduation with Honors

See page 54.

For Purposes of Graduation and Academic Rank

Effective with those students who first entered Texas A&M University-Corpus Christi in the fall 1987 semester, only grades earned at this University will be used to calculate the Texas A&M University-Corpus Christi grade point average as used in determination of academic rank, eligibility for graduation, etc., with the exception of determination of graduation with honors (see page 54).

Grades are only issued at the end of each grading period, e.g., fall semester, spring semester, summer session I, summer session II.

CHANGE OF GRADE

A change of grade (among the values A,B,C,D,F) may occur only if there has been an error in computation or recording of the grade or if a change has been ordered as a result of the grade appeal process. A grade may not be changed because of consideration of work completed following the end of the grading period for which the grade was issued. The change is initiated by the instructor of record and approved by the Dean of the college of record. For such a change to be valid, it must be submitted to the University Registrar on or before the last day of the semester following the term in which the grade was originally issued, and on the form provided for that purpose.

- IP* Assigned to a remedial course or a thesis/dissertation course indicating that at the conclusion of the semester the course was still in progress. This is a permanent notation that does not affect grade point average.
- W* Course dropped or withdrawal from the University. Automatically given, regardless of the student's standing in class, when a student officially withdraws from the University or drops a course prior to a point approximately 2/3 of the way into a semester or summer term as indicated in the official University Calendar.
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- X* No grade has been submitted by the instructor. The course grade, which will replace the notation of "X," must be submitted within 30 days from the beginning of the next full semester. If the instructor does not or is unable to submit the grade within the 30 days, the Dean in consultation with faculty will submit the course grade.

*CR, NC, P, NP, I, IP, W, WP, X grades are not counted in computing the GPA. The WF is counted in computing the GPA.

For a grade of W, WP, or WF to be assigned, a student must officially withdraw from the course or University through the Registrar's Office. If a student discontinues attending a class and fails to officially withdraw, and does not qualify for an "I," a qualitative grade (A-F) will be assigned. The receipt from the Registrar's Office should be kept as proof of withdrawal.

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A change of grade (among the values A,B,C,D,F) may occur only if there has been an error in computation or recording of the grade or if a change has been ordered as a result of the grade appeal process. A grade may not be changed because of consideration of work completed following the end of the grading period for which the grade was issued. The change is initiated by the instructor of record and approved by the Dean of the college of record. For such a change to be valid, it must be submitted to the University Registrar on or before the last day of the semester following the term in which the grade was originally issued, and on the form provided for that purpose.

REMOVING THE GRADE OF INCOMPLETE

The notation of "I" indicates that work in a course is incomplete (certain work is postponed by the student for substantial reason with the prior consent of the instructor) but otherwise satisfactory. This work must be completed by the last class day of the next regular (fall or spring) semester, unless the instructor designates an earlier date for completion. If the work is not completed by the appropriate date, the qualitative grade provided by the instructor on the incomplete notation application will replace the "I." An incomplete notation cannot remain on the student's permanent record and must be replaced by a qualitative grade (A-F) at the conclusion of the next regular semester.

PASS/NO PASS POLICY

Each upper division student may take up to two academic courses (eight semester hours maximum) graded on a pass/no pass basis during a particular degree program. These courses (if passed) will count as part of the total needed to graduate, but will not enter into calculation of grade point average. Designated general education requirements and specific courses required by the major/minor, as approved by the college of the student's major, cannot be taken pass/no pass, unless so stated in the catalog. A course that has been recorded as P cannot be used as a component of general education requirements or of the major/minor field of study. Students will indicate to the University Registrar their intention to take a course on a pass/no pass basis before the 12th class day of a fall or spring semester or the 4th class day of a summer session term. Once such a declaration is made, it cannot be changed on any account including a change of major or degree designation. The faculty member will not be informed that a student is taking the course on a pass/no pass basis .

ALTERNATE GRADING SYSTEMS

Certain courses proposed by individual colleges and approved by the Faculty Senate may use the alternate grading system CR/NC when the standard system authorized for the University (A, B, C, D, F, I, IP, W, WP, WF, X), is not considered appropriate. CR/NC is a designation of the University given to certain courses, all of whose students receive one of these grades; P/NP is an option that a student may designate in any course, subject to the restrictions above.

The total number of credit hours earned at this University outside the standard grading system (e.g., grades of CR/NC or P/NP) that a student may apply toward the baccalaureate degree is ten (10). No more than seven (7) semester hours of CR/NC may be in a student's major field of study. The hours graded P (pass) or CR (credit), given in those instances where standard letter grades are not used, will not be applied in computing grade point averages nor influence student eligibility for academic honors.

GRADUATION UNDER A PARTICULAR CATALOG

A student may receive the baccalaureate degree upon satisfying the requirements of the catalog under which credit was first earned in this University or upon satisfying the requirements of the catalog of any subsequent year in which credit was earned as a student in the University. This provision is subject to the restriction that all requirements must be completed within six years of the date of the catalog chosen *and* that the University still offers programs and required curriculum described in the earlier catalog.

A graduate student may receive the master's degree upon satisfying the requirements of the catalog under which the student earned the graduate credit, provided the catalog is no more than seven years old when the degree is conferred.

APPLICATION FOR GRADUATION

Students intending to have a degree conferred at the end of a semester or summer term must notify the appropriate dean's office and their major adviser at the time of registration

for that semester or term. Students who plan to participate in a graduation exercise and/or receive a diploma must notify the Registrar's Office and pay the graduation fee by the deadline date indicated in the University Calendar. Students participating in the graduation exercise will also be required to purchase a cap and gown at the University Bookstore by an announced deadline date. Application for graduation and graduation fee payment is not transferable to a subsequent semester. If a student does not graduate, the application will be canceled. A new application must be filed at the Registrar's Office for the new semester of graduation, and a new graduation fee must be paid.

ACADEMIC INTEGRITY

It is expected that university students will demonstrate a high level of maturity, self-direction and ability to manage their own affairs. Students are viewed as individuals who possess the qualities of worth, dignity and the capacity for self-direction in personal behavior.

However, in the interest of other students and the University in maintaining these standards, the University reserves the right, through due process, to place on probation, suspend or expel any student who violates academic integrity and regulations by providing false or misleading or incomplete information to the University; by falsification of University records; by plagiarism; classroom misdemeanor; or academic dishonesty. Students are expected to obey federal, state, and local laws as well as the regulations of the University.

Should it become necessary to initiate disciplinary proceedings against a student attending this University, established guidelines for procedural due process will be followed. The University recognizes and accepts the basic contents and guidelines included in the 1967 Joint Statement of Rights and Freedoms for Students adopted by many recognized professional educational associations.

ACADEMIC HONESTY

University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery, or plagiarism. (Plagiarism is the presentation of the work of another as one's own work.)

Disciplinary action for academic misconduct is the responsibility of the faculty member assigned to the course. The faculty member is charged with assessing the gravity of any case of academic dishonesty, and with giving sanction to any student involved.

Penalties that may be applied to individual cases of academic dishonesty include one or more of the following:

- A. Written reprimand;
- B. Requirement to re-do work in question;
- C. Requirement to submit additional work;
- D. Lowering of grade on work in question;
- E. Assigning grade of "F" to work in question;
- F. Assigning grade of "F" for course;
- G. Recommendation for more severe punishment (see Student Handbook).

The faculty member involved will be responsible for determining the appropriate penalty or penalties for individual cases of academic dishonesty, and may file a record of such offenses in his classes along with any materials involved to his or her college dean. The college dean will then forward a copy of these records to the Office of the Dean of Students. The offices of the academic dean of the college in which the offense took place and the Dean of Students will maintain records of all cases of academic dishonesty reported for a period of not more than two years.

Any student who has been penalized for academic dishonesty has the right to appeal the judgment or the penalty assessed. The Appeals Procedure will be the same as that specified for grade appeals. The grade appeals procedure may be found in the Student Handbook.

ACADEMIC RECORDS

Permanent academic records are maintained in the Registrar's Office. Admission and matriculation information, including transcripts received from other schools, are also filed in this office.

When a transcript or other document has been submitted to Texas A&M University-Corpus Christi, it becomes the property of the University and will not be yielded back to the student either as an original or as a copy.

Academic files and degree plans are maintained in the offices of the college deans. It is these offices that certify students for the awarding of degrees.

CHALLENGE TO AN ACADEMIC RECORD

A student who wishes to challenge the accuracy of the academic record established at Texas A&M University-Corpus Christi and held in his/her behalf, must notify the University Registrar in writing and explain in detail the nature of the error. The Registrar will study the challenge and the contents of the student's file, and consult with the appropriate academic personnel. The Registrar will reply to the student within 20 working days.

The student has one calendar year from the date that the datum becomes a fact of record to initiate a challenge. If a challenge is successful and affects the student's GPA, honors status or similar rubric, the historical record will be altered accordingly.

Application of this policy is not intended to abridge, supplant or supersede other deadlines. The University reserves the right to correct or amend an academic record at any time that an error may be detected. In each case, the student will be given written notice of the change.

CHANGE OF NAME OR ADDRESS

Changes of name, address, and/or telephone number must be filed in the Registrar's Office. If receiving financial assistance, the student must submit changes to the Financial Assistance Office as well.

STUDENT RECORDS POLICY

The University accumulates data and keeps records to enable staff and faculty to plan educational opportunities to meet the needs of individual students, to better understand students, to counsel more effectively with them and to assist them in placement in graduate education or employment after graduation.

The University maintains student records in several locations, including the Office of Admissions, Office of Student Financial Assistance, Registrar's Office, Business Office, offices of academic deans and faculty, Office of the Dean of Students, Office of the Director of the University Core Curriculum Program, Public Information Office, Career Planning and Placement Center, Health Services, University Counseling Center, and Alumni Office. Provisions are made in these offices for students, and the parents of dependent students, to review and challenge the accuracy of records when appropriate and upon request. The specific appeals procedure can be found in the Student Handbook.

The University complies with the Family Educational Rights and Privacy Act of 1974 (FERPA) and with the Texas Open Records Act. FERPA is a federal law intended to protect the privacy of education records, to establish the rights of students to inspect and review their education records and to provide guidelines for the correction of inaccurate or misleading information through informal or formal hearings.

Students have the right to inspect and review their education records, except for the following:

1. Financial records of the student's parents.
2. Confidential records and statements of recommendation which were placed in the education records prior to January 1975.
3. Confidential records and statements of recommendation which were placed in the student's education records on or after January 1, 1975, if the student has waived the right to review the letters or statements.

Education records, as defined by FERPA, do not include the following: a personal record of a University faculty or staff member that is in the sole possession of the individual who made it and which has never been revealed to any other person except the maker's temporary substitute; student health records; certain employment records; and records maintained by a University law enforcement unit that were created by that unit for the purpose of law enforcement. (However, the University may release to an alleged victim of a crime of violence the results of a University disciplinary proceeding concerning the alleged perpetrator of the crime.)

The University maintains two types of student education records: directory information and other student records. Directory information is considered public information and will be released by the University upon request, in accordance with existing law. This public information includes: home address, local address, local telephone number, classification (jr., sr., etc.), citizenship, major, dates of attendance, full or part-time attendance, degree (if any), date of graduation, and similar information. **A student who does not wish this public information to be released must notify the Registrar's Office and the Dean of Student's Office during the first week of classes in each semester or term.**

With the exception of directory information, the University will not permit the release of personally identifiable information in education records without the prior written consent of the student, except as follows:

1. To appropriate University personnel who need access to educational records to perform their legitimate educational duties.
2. To officials of other schools in which the student seeks to enroll, provided the student is notified of what is being released and is given a copy if desired.
3. To federal, state, or local officials authorized by law.
4. In connection with a student's application for, or receipt of, financial aid.
5. To organizations conducting educational studies, provided that these organizations do not release personally identifiable data.
6. To accrediting organizations.
7. To the parents who certify that a student is carried as a dependent for federal income tax purposes.
8. To appropriate persons, in an emergency, if the knowledge of such information is necessary to protect the health or safety of the student or other persons.
9. To individuals requiring such information by means of a judicial order or a lawfully issued subpoena, provided a reasonable effort is made to notify the student in advance of compliance.

The University does not maintain records of membership in organizations or of political, racial, or religious affiliations.

The acquisition and dissemination of information for records is based on a respect and concern for the privacy and protection of the individual student. However, the obligation of confidentiality may lapse when the common welfare of the community or the welfare of the individual demands revelation such as in the case of suicidal preoccupations, expressed

homicidal thoughts or actions, commission of a felony, or similar circumstances. Evaluation and interpretation of a student's records shall be done only by a professional and qualified staff person.

INCAPACITATION OF A STUDENT

When a currently enrolled student is forced to terminate attendance due to prolonged illness or to a serious, incapacitating injury, the Dean of Students is notified as soon as possible. A time limitation for use of this policy is one academic year from the time of the illness/accident. Once the Dean of Students receives confirmation in writing from a competent authority (e.g., attending physician, licensed psychologist/psychiatrist, etc.), the Dean of Students takes the following steps:

1. Notifies the appropriate faculty.
2. Notifies the University Registrar to set all grades for the current term to a nonpunitive mark of "W" or "WP".
3. Notifies the Business Office in order that financial adjustment be considered.
4. Notifies the Financial Assistance Office.

DEATH OF A STUDENT

When the death of a currently enrolled student is reported, the Dean of Students is notified immediately. After confirming the death, the Dean of Students takes the following steps:

1. Notifies the President, the appropriate faculty and academic dean.
2. Notifies the University Registrar to set grades for all current courses to a nonpunitive mark of "W" or "WP."
3. Notifies the Business Office of the effective date of the assignment of the mark.
4. Notifies the University Registrar to manipulate directory data to block mailings or other references to the deceased.
5. Notifies the Financial Assistance Office for adjustment of any grants or loans the student may have.

POLICIES SUBJECT TO CHANGE

Although every effort has been made to provide complete and accurate information in this catalog, changes may occur at any time, without notice, in academic policies and regulations.

Tuition and Fees

TEXAS RESIDENCY

All students attending Texas A&M University-Corpus Christi who are non-residents of Texas will be charged additional tuition in accordance with State law.

In general, students will be classified as Texas residents if they meet one or more of the following criteria:

1. Any individual who has resided in Texas from birth.
2. Any individual 18 years of age or over who has come from outside Texas and who is gainfully employed in Texas for a 12 month period immediately preceding registration in any institution of higher learning.

Although classified as a non-resident, a member of the armed services who is assigned to duty in Texas is privileged to register at the Texas resident fee rate. This includes immediate family members.

Residency status will be established according to the interpretations by the Texas Higher Education Coordinating Board pursuant to Title 3, Texas Education Code, effective Summer, 1992.

The responsibility of registering under the proper residence is placed upon the student. If there is any possible question of legal residence, the student should confer with the University Registrar of Texas A&M University-Corpus Christi and have such question settled prior to registration.

A non-Texas resident seeking to change residence status must fill out and submit to the University Registrar a Residency Status Questionnaire prior to registration.

FINANCIAL OBLIGATIONS

Students are expected to pay all financial obligations to the University when due. Failure to pay such obligations may result in the student's removal from the University, exclusion from final exams and/or further enrollment. Financial obligations include, but are not limited to: returned checks; returned check charges; library fines, lost or damaged book charges, or replacement costs of long-overdue books; loss or breakage of instructional material or equipment; financial aid loans; dormitory fees; installment payments; and parking fines.

Because all tuition and fee costs are due on registration, students should make prior arrangements through the Office of Student Financial Assistance should they need assistance. Registration is not complete until the University Business Office has received payment.

RETURNED CHECKS

When students write checks to the University which are not honored by the bank and are subsequently returned to the University, the individual who gave the check will be notified. Within seven days of such notification, the individual should pay the amount of the check plus a returned check charge of \$15.00 to:

Business Office
Texas A&M University-Corpus Christi
6300 Ocean Drive
Corpus Christi, Texas 78412

This may be done in person or by mail and must be in the form of cash, money order or cashier's check. The University will not accept a personal check in payment of a returned check.

Should a returned check not be paid within the allotted time, the individual will be subject to disciplinary action which includes removal from the University and legal action as prescribed by law.

REFUND OF TUITION AND FEES

A student officially and completely withdrawing from the University may apply for a refund of applicable tuition and fees according to the following scale:

Long Term:

- 100% prior to the University's first official class day
- 80% during the first five class days
- 70% during the second five class days
- 50% during the third five class days
- 25% during the fourth five class days
- No refund thereafter

Summer Term:

- 100% prior to the University's first official class day
- 80% during the first, second or third class day
- 50% during the fourth, fifth or sixth class day
- No refund during the seventh class day and thereafter

The process of withdrawing from the University begins in the office of the Registrar.

A student dropping a course or courses yet remaining enrolled in the University may apply for a refund of applicable tuition and fees as follows:

Long Term:

- 100% prior to and including 12th class day
- No refund after 12th class day

Summer Term:

- 100% prior to and including 4th class day
- No refund after 4th class day

The days of classes are counted from the first official class of the University each term, not the first meeting day of a particular class.

After an audit of all fees has been made, the refund process will begin. Please allow a reasonable length of time for this process. No refunds are given on audits.

SPECIAL TUITION RATES FOR CONCURRENTLY ENROLLED STUDENTS

Students enrolled concurrently at two or more institutions of higher education may be eligible for special tuition rates during the semester of their concurrent enrollment. Please inquire at the Office of Student Financial Assistance for details prior to enrollment.

OTHER FEES

Laboratory

For each laboratory course a fee is charged in an amount to cover, in general, the cost of laboratory materials and supplies used by a student.

Supplementary

Students taking selected courses (e.g., studio art, art education, music, language and courses requiring field trips) are required to pay supplementary fees each semester. The course schedule will indicate the amount of a supplementary fee for a particular course.

Graduation

A graduation fee of \$30.00 is charged to graduating students. This fee is not refundable, and cannot be carried over to the following semester.

Computer Fee

A general computer fee of \$3.00 per semester hour is charged to every student.

Student Services Fee

A student services fee of \$11.00 per semester hour is charged, up to a maximum of

\$119.00 per semester. This fee is used for student organizations, government, programs, publications, counseling, placement, tutors, and other student services.

Recreation Fee

The recreation fee is \$2.00 per semester hour up to a maximum of \$24.00 per semester. This fee is used for intramural athletic facilities and programs. All students have use of the gym and other recreation facilities.

Health Fee

A flat fee of \$20.00 per semester is charged. This fee is used to provide Health Center medical and counseling services on campus, which includes nurses, a doctor, and small pharmaceutical needs.

Building Use Fee

The building use fee is \$12.00 per semester hour. The fee is used for institutional support functions and academic support functions.

Student Center Fee

A flat fee of \$15.00 per semester is charged. This fee covers the building maintenance of the Student Center which houses food services, the convenience store, the game room, and the lounge area.

Library Fee

A library fee of \$1.00 per semester hour is used for services and acquisition of library material directly related to student use.

Computer Fee

The computer fee is \$3.00 per semester hour. It is used for acquisition and upgrades of computer software and hardware for academic support.

ID Card Maintenance Fee

A fee of \$5.00 per semester is used to maintain and upgrade the SandDollar\$ ID Card system.

Transcript

A \$3.00 charge, payable in advance, will be made for transcripts. Copies are available at the end of the next working day. Expedited (immediate) service is available for a \$10.00 fee.

Liability Insurance

Psychology and Counseling Graduate Internship students must obtain liability insurance before off-campus practica begin. This liability insurance fee is included in registration bills.

General Property Deposit

All students shall pay a deposit of \$10.00 to insure the University against losses, damages, and breakage of University property. This is a one-time charge, refunded upon complete withdrawal or upon request prior to graduation.

Students Living on Campus

All students living on campus will be required to deposit a specific amount of funds into a declining-balance, food services only account.

1995-96 TUITION

Tuition for Texas residents is \$30.00 per semester credit hour for both undergraduate and graduate classes. There is minimum tuition cost of \$100.00 for each long semester and \$50.00 for each summer session. Tuition for non-resident U.S. citizens and foreign students is \$176.00 per semester credit hour for both long and summer sessions.

**Texas Resident Student Tuition and Fees:
Long Session
Fall 1995-1996**

Hrs	Tuition	Student Service	Building Use	Comp. Fee	Stu. Ctr. Complex	Health Services	Rec. Sports	Library Use	ID Maint.	Total
1	100.00	11.00	12.00	3.00	15.00	20.00	2.00	1.00	5.00	169.00
2	100.00	22.00	24.00	6.00	15.00	20.00	4.00	2.00	5.00	198.00
3	100.00	33.00	36.00	9.00	15.00	20.00	6.00	3.00	5.00	227.00
4	120.00	44.00	48.00	12.00	15.00	20.00	8.00	4.00	5.00	276.00
5	150.00	55.00	60.00	15.00	15.00	20.00	10.00	5.00	5.00	335.00
6	180.00	66.00	72.00	18.00	15.00	20.00	12.00	6.00	5.00	394.00
7	210.00	77.00	84.00	21.00	15.00	20.00	14.00	7.00	5.00	453.00
8	240.00	88.00	96.00	24.00	15.00	20.00	16.00	8.00	5.00	512.00
9	270.00	99.00	108.00	27.00	15.00	20.00	18.00	9.00	5.00	571.00
10	300.00	110.00	120.00	30.00	15.00	20.00	20.00	10.00	5.00	630.00
11	330.00	119.00	132.00	33.00	15.00	20.00	22.00	11.00	5.00	687.00
12	360.00	119.00	144.00	36.00	15.00	20.00	24.00	12.00	5.00	735.00
13	390.00	119.00	156.00	39.00	15.00	20.00	24.00	13.00	5.00	781.00
14	420.00	119.00	168.00	42.00	15.00	20.00	24.00	14.00	5.00	827.00
15	450.00	119.00	180.00	45.00	15.00	20.00	24.00	15.00	5.00	873.00
16	480.00	119.00	192.00	48.00	15.00	20.00	24.00	16.00	5.00	919.00
17	510.00	119.00	204.00	51.00	15.00	20.00	24.00	17.00	5.00	965.00
18	540.00	119.00	216.00	54.00	15.00	20.00	24.00	18.00	5.00	1011.00
19	570.00	119.00	228.00	57.00	15.00	20.00	24.00	19.00	5.00	1057.00
20	600.00	119.00	240.00	60.00	15.00	20.00	24.00	20.00	5.00	1103.00
21	630.00	119.00	252.00	63.00	15.00	20.00	24.00	21.00	5.00	1149.00

**Texas Resident
Summer Session
(Each Term)
1995-96**

1	50.00	11.00	12.00	3.00	5.00	10.00	2.00	1.00	2.50	96.50
2	60.00	22.00	24.00	6.00	5.00	10.00	4.00	2.00	2.50	135.50
3	90.00	33.00	36.00	9.00	5.00	10.00	6.00	3.00	2.50	194.50
4	120.00	44.00	48.00	12.00	5.00	10.00	8.00	4.00	2.50	253.50
5	150.00	55.00	60.00	15.00	5.00	10.00	10.00	5.00	2.50	312.50
6	180.00	59.00	72.00	18.00	5.00	10.00	12.00	6.00	2.50	364.50
7	210.00	59.00	84.00	21.00	5.00	10.00	14.00	7.00	2.50	412.50
8	240.00	59.00	96.00	24.00	5.00	10.00	16.00	8.00	2.50	460.50
9	270.00	59.00	108.00	27.00	5.00	10.00	18.00	9.00	2.50	508.50
10	300.00	59.00	120.00	30.00	5.00	10.00	20.00	10.00	2.50	556.50
11	330.00	59.00	132.00	33.00	5.00	10.00	22.00	11.00	2.50	604.50
12	360.00	59.00	144.00	36.00	5.00	10.00	24.00	12.00	2.50	652.50

Fees and refunds are subject to change without notice as dictated by state law.

Non-Resident U.S. Citizens and Foreign Students

Long Session

Fall 1995-1996

Hrs	Tuition	Student Service	Building Use	Comp. Fee	Stu. Ctr. Complex	Health Services	Rec. Sports	Library Use	I D Maint.	Total
1	176.00	11.00	12.00	3.00	15.00	20.00	2.00	1.00	5.00	245.00
2	352.00	22.00	24.00	6.00	15.00	20.00	4.00	2.00	5.00	450.00
3	528.00	33.00	36.00	9.00	15.00	20.00	6.00	3.00	5.00	655.00
4	704.00	44.00	48.00	12.00	15.00	20.00	8.00	4.00	5.00	860.00
5	880.00	55.00	60.00	15.00	15.00	20.00	10.00	5.00	5.00	1065.00
6	1056.00	66.00	72.00	18.00	15.00	20.00	12.00	6.00	5.00	1270.00
7	1232.00	77.00	84.00	21.00	15.00	20.00	14.00	7.00	5.00	1475.00
8	1408.00	88.00	96.00	24.00	15.00	20.00	16.00	8.00	5.00	1680.00
9	1584.00	99.00	108.00	27.00	15.00	20.00	18.00	9.00	5.00	1885.00
10	1760.00	110.00	120.00	30.00	15.00	20.00	20.00	10.00	5.00	2090.00
11	1936.00	119.00	132.00	33.00	15.00	20.00	22.00	11.00	5.00	2293.00
12	2112.00	119.00	144.00	36.00	15.00	20.00	24.00	12.00	5.00	2487.00
13	2288.00	119.00	156.00	39.00	15.00	20.00	24.00	13.00	5.00	2679.00
14	2464.00	119.00	168.00	42.00	15.00	20.00	24.00	14.00	5.00	2871.00
15	2640.00	119.00	180.00	45.00	15.00	20.00	24.00	15.00	5.00	3063.00
16	2816.00	119.00	192.00	48.00	15.00	20.00	24.00	16.00	5.00	3255.00
17	2992.00	119.00	204.00	51.00	15.00	20.00	24.00	17.00	5.00	3447.00
18	3168.00	119.00	216.00	54.00	15.00	20.00	24.00	18.00	5.00	3639.00
19	3344.00	119.00	228.00	57.00	15.00	20.00	24.00	19.00	5.00	3831.00
20	3520.00	119.00	240.00	60.00	15.00	20.00	24.00	20.00	5.00	4023.00
21	3696.00	119.00	252.00	63.00	15.00	20.00	24.00	21.00	5.00	4215.00

Non-Resident U.S. Citizens and Foreign Students

Summer Session

(Each Term)

1995-96

1	176.00	11.00	12.00	3.00	5.00	10.00	2.00	1.00	2.50	222.50
2	352.00	22.00	24.00	6.00	5.00	10.00	4.00	2.00	2.50	427.50
3	528.00	33.00	36.00	9.00	5.00	10.00	6.00	3.00	2.50	632.50
4	704.00	44.00	48.00	12.00	5.00	10.00	8.00	4.00	2.50	837.50
5	880.00	55.00	60.00	15.00	5.00	10.00	10.00	5.00	2.50	1042.50
6	1056.00	59.00	72.00	18.00	5.00	10.00	12.00	6.00	2.50	1240.50
7	1232.00	59.00	84.00	21.00	5.00	10.00	14.00	7.00	2.50	1434.50
8	1408.00	59.00	96.00	24.00	5.00	10.00	16.00	8.00	2.50	1628.50
9	1584.00	59.00	108.00	27.00	5.00	10.00	18.00	9.00	2.50	1822.50
10	1760.00	59.00	120.00	30.00	5.00	10.00	20.00	10.00	2.50	2016.50
11	1936.00	59.00	132.00	33.00	5.00	10.00	22.00	11.00	2.50	2210.50
12	2112.00	59.00	144.00	36.00	5.00	10.00	24.00	12.00	2.50	2404.50

Fees and refunds are subject to change without notice as dictated by state law.

Financial Assistance

Programs to assist students and parents in financing an education at Texas A&M University-Corpus Christi are administered by the Office of Student Financial Assistance. Students may apply for financial assistance through scholarship, grant, work study and loan programs.

Eligibility for the majority of financial aid programs is determined through an analysis of a family's financial need. This analysis is made after the student completes and submits a Free Application for Federal Student Aid (FAFSA). Before a student can be considered for most forms of financial aid, he or she must:

1. be officially admitted to the University;
2. be working toward a degree and classified by the Admissions Office as degree-seeking;
3. be enrolled at least half-time (6 semester hours during a long semester or 3 during each summer term);
4. submit a Student Aid Report (SAR);
5. meet the deadlines set by the Office of Student Financial Assistance;
6. not be in default or owe a refund on any Title IV grant(s) or loan(s);
7. provide proof of eligibility if not a citizen of the United States;
8. provide documents which support information reported on applications for financial aid;
9. if a transfer student, submit a Financial Aid Transcript from each college/university attended whether financial aid was received or not (contact the Financial Aid Office for forms);
10. meet G.P.A. requirements (2.0 for undergraduates and 3.0 for graduates) and maintain satisfactory academic progress as required for financial aid eligibility to fulfill federal requirements.

Financial aid programs available to undergraduates include Federal Pell Grant, Federal College Work Study, Federal Supplemental Educational Opportunity Grant, Texas Public Educational Grant, Texas Public Education-State Incentive Grant; Federal Perkins Student Loan, several Federal Family Education Loan programs (formerly Guaranteed Student Loan Programs), and various scholarships. Some of the same programs are available to graduate students and teacher certification students.

Most financial aid programs have a limited amount of funds which must be granted on a first-come, first-served basis. Therefore, students are strongly encouraged to have their financial aid files completed by March 15.

Application forms and detailed instructions on applying for financial aid are available through the Office of Student Financial Assistance.

SCHOLARSHIPS

A list of scholarships available to students can be found in the Office of Student Financial Assistance.

EMERGENCY LOANS

Short-term emergency loans are available to students who need assistance in covering tuition and fees and school related expenses such as books and supplies. Detailed information regarding eligibility requirements and the application process can be found in the Office of Student Financial Assistance.

Veterans Assistance

Veterans Assistance is now associated with the Registrar's Office. Educational veterans benefits are available to qualified veterans and some family members. Information concerning veterans school benefits as well as application forms can be obtained from the Veterans Counselor/Registrar's Office. The principal function of the TAMU-CC Veterans office is course certification and liaison to the U.S. Veterans Office in Houston, Texas, in cases of extreme difficulty.

Texas A&M University-Corpus Christi does not participate in the VA advance payment program.

For the purposes of veterans assistance, full-time enrollment status is defined as follows:

Fall and Spring Semesters

Undergraduates: 12 semester hours per semester

Graduates: 9 semester hours per semester

Six Week Summer Term

Undergraduates: 6 semester hours per term

Graduates: 3 semester hours per term

Nine-Week Summer Terms

Undergraduates: 6 semester hours per term

Graduates: 5 semester hours per term

DEAN OF STUDENTS

The Division of Student Services is designed to serve the needs of students at Texas A&M University-Corpus Christi. The objective of Student Services is to foster a healthy academic climate and professional atmosphere which promotes and encourages student leadership, learning and growth. Student Services' goal is to improve the quality of life on campus through activities and programming.

The Dean of Students, who is the senior student affairs officer, is responsible for the administration and supervision of the following student service offices: Assistant Deans of Students, Student Life, Career Planning and Placement, Recreational Sports, Health Services, and University Counseling Center. In addition, the Dean of Students serves as the link for housing on campus. The Dean of Students is responsible for student discipline relative to non-academic behavior and provides a liaison with the Provost and Vice President for Academic Affairs and all other administrative offices relative to student affairs.

One of the major strengths of Texas A&M University-Corpus Christi is that students participate in a variety of out-of-class activities. Activities begin with orientation and include a variety of campus organizations and sports clubs which have been developed to provide a wide range of leadership experiences. Helping students attain their desired degree, learn a healthy lifestyle and find employment is the ultimate goal of Student Services.

UNIVERSITY COUNSELING CENTER

The **University Counseling Center** offers confidential counseling services to help students develop and improve their potential for personal and academic success. An array of services are available at no additional cost to currently enrolled students. Counseling services are provided by doctoral level psychologists. Development of life skills and adaptive coping strategies is emphasized.

Services are geared toward working through personal and relationship problems that interfere with academic performance. They include:

- Monthly seminars
- Individual psychotherapy
- Group psychotherapy
- Support groups

To schedule an appointment or to obtain additional information regarding services, you may call (512) 994-2703.

The **Personal Skills Center** is an extension of the University Counseling Center and helps students develop personal, academic, and relationship skills. The Skills Center helps students learn practical strategies to improve academic achievement. Personal skills training includes time management, stress management, goal setting and relationship skills development. The Center is supervised by the Director of the University Counseling Center and is staffed by graduate counselors. Call (512) 994-5775 for an appointment.

HEALTH SERVICES

University Health Services provides health care and education to prevent diseases and promote wellness to all currently enrolled students.

Services provided are:

- emergency first aid and referral to area medical facilities
- doctors' services available with limited office hours
- assessment of health problems with referrals to physician or community agencies as necessary
- blood pressure screening and monitoring

- vision and hearing screening
- nutritional counseling
- immunizations and TB skin testing

Additional services available at a nominal fee include:

- Hepatitis B vaccine
- flu vaccine
- medical lab tests
- pharmacy with limited formulary of prescription medications from Health Services physician

The University recommends that each student have some type of health insurance. A special health insurance policy is available to students who do not have health insurance. Information about the Student Health Insurance Program can be obtained at Health Services.

Immunizations

Freshman and sophomore students planning to attend the University need to provide evidence of their immunizations. Immunizations can be obtained from the student's personal physician, local public health clinic, or University Health Services. The tetanus/diphtheria and the measles/mumps/rubella immunizations are free to students, faculty and staff.

University Health Services is located in the Physical Plant building on Oso Lane. For appointments or information, you may call (512) 994-2601 during weekday hours.

SUPPORT SERVICES FOR STUDENTS WITH DISABILITIES

Texas A&M University-Corpus Christi is aware and deeply concerned with the unique challenges that face students with disabilities. The University is committed to reducing barriers that these special students encounter. The Assistant Dean of Students Office coordinates the physical and academic support services for any TAMU-CC student who has a need because of a permanent or temporary disability. Close coordination by this office is also maintained with the Texas Rehabilitation Commission, Texas Commission for the Blind, related federal agencies, and other organizations that provide service and aid to the disabled.

Students with documented disabilities may request reasonable accommodations which will enable them to participate in and benefit from all educational programs and activities. The Americans with Disabilities Act requires that each academic accommodation be made on an individual or case by case basis. This legislation requires the University to work to ensure that it is programmatically and architecturally accessible to all students.

Successful accommodation often requires advanced planning. Students are encouraged to make early contact with the Assistant Dean of Students Office at least two weeks prior to the first days of class in order to identify their needs and to ensure that services will be available in an effective and timely manner.

The Assistant Dean of Students Office is located on the second floor of the Student Services Center. To schedule an appointment please call (512) 994-5952.

Students who have been accepted as clients of agencies such as the Texas Rehabilitation Commission or Texas Commission for the Blind or Deaf, and who are eligible for tuition assistance, adjustments or state exemptions, must contact the Office of Student Financial Assistance at least two weeks prior to registration.

Vocational Rehabilitation Aid

The Texas Rehabilitation Commission (TRC) is a state agency which provides services to individuals with disabilities to assist them in becoming as independent as possible by

entering or returning to gainful employment. The Rehabilitation Counselor and the student work together to identify intermediate and long-range goals. They determine actions needed to achieve those goals and they work together to reach them.

To be eligible for TRC services: (1) The individual must have a physical or mental disability which constitutes or results in a substantial handicap to employment; and (2) Vocational Rehabilitation Services may reasonably be expected to benefit the individual in terms of employment. All TRC clients are entitled to diagnostic evaluation, counseling and guidance, career planning, and job development, placement and follow-up. In those cases where economic need can be demonstrated, the following services may be provided to college students with disabilities: tuition and required fees, physical restoration, and assistive devices. Students with severe disabilities may also be eligible for room and board, mobility assistance, note-takers, tutors, and attendant care.

Inquiries regarding program services should be directed to TRC, 4410 Dillon Lane, Suite 44, Corpus Christi, TX 78415, Phone (512) 854-1475.

NEW STUDENT ORIENTATION/EARLY REGISTRATION PROGRAM

The TAMU-CC Orientation/Registration program is designed to acquaint new students with the many opportunities available on campus. During Orientation, faculty and staff offer guidance and support to help students meet the challenges of collegiate life.

The Orientation/Registration program provides an informal introduction to TAMU-CC student services, residence life and academics, as well as the University's traditions. Students have the opportunity to meet some of their classmates, upperclass students, faculty and staff of the University.

The program is designed to provide students with information, placement testing, academic advising and registration. Faculty advisers assist students in selecting the courses for their first semester at TAMU-CC. Parents who attend the Orientation/Registration program have their own activities and have opportunities to meet key faculty and administrative personnel for an exchange of questions and ideas.

TAMU-CC Orientation/Registration programs are offered five times throughout the spring and summer for students who will be enrolling in the following fall. Students will be provided with dates upon their acceptance to the University.

For additional information, please contact either the Core Curriculum Office at (512) 994-5748 or the Assistant Dean of Students Office at (512) 994-5952.

CAREER PLANNING AND PLACEMENT CENTER

The Career Planning and Placement Center is an academic support unit which helps students explore, select, prepare for and actively pursue satisfying employment and careers. Career planning is a process which should begin early in the first year at college and continue through graduation. Students should be sure to avail themselves of the following career services offered by the Center:

- Vocational interest inventory and computerized career guidance (DISCOVER). This program, which is available to the students from their very first day at TAMU-CC, helps students identify skills, interests and values with a view toward choosing a career. One of the desired outcomes of this program is to help students choose an academic major or confirm a current major.
- Individual career counseling.
- Assistance in selecting a graduate or professional school.
- Student employment service: assistance in finding part-time and summer jobs, co-op assignments and internships for students at all levels.
- Job listings and on-line job search.
- On-campus recruiting.

- Job Fairs.
- Electronic resume referral service.
- Job hotlines: current job openings recorded on call-in telephone line (994-5950).
- Career resource library: directories of employers in each field, sample resumes and cover letters.
- Teacher credential files.
- Career seminars and “how to” workshops (How to Write a Resume, How to Get a Job, How to Interview Effectively).
- Videotaped “practice” interviews with trained counselors.

The Career Planning and Placement Center is located on the first floor of Warren Hall. The phone number is (512) 994-2629.

STUDENT LIFE OFFICE

The Student Life Office offers a variety of services for students. The office provides programs and activities that benefit students and enhance their educational experience. The office works with the Campus Activities Board to plan activities and special events on campus for students. The peer educator program, Positive Individuals Leading Others to Success (P.I.L.O.T.S.), provides special programs on the concept of wellness and balance in life.

The Student Life Office registers student organizations, assists students wanting to start new organizations and provides general support services to student organizations. Student organizations and the Student Life Office work together through the University Council of Student Organizations to provide funding to registered organizations and to develop a sense of community on campus.

The office works closely with the student government and the student newspaper, with the Director of Student Life acting as adviser to both.

Additional services include: registration for parking appeals, scheduling meeting rooms, approving bulletin board posting and holding lost and found items.

Students are encouraged to contact the Student Life Office at 994-2707 for more information on the services, programs and activities that are available.

ON-CAMPUS HOUSING

On-campus housing provides students with a very special opportunity to develop friendships, participate in group activities and enjoy the unique island setting of the University.

Privatized and university-owned apartment style residence halls are available to accommodate 550 students. There are several floor plans to choose from that will accommodate one, two, or four residents. Housing is available for students with disabilities.

Recreational, cultural and educational activities are provided as an integrated part of on-campus housing.

For more information, contact the Miramar University Apartments at (512) 994-5963.

ACADEMIC TESTING CENTER (ATC)

The Academic Testing Center, located in room 211 of the Student Services Center, administers national, state and local academic tests, including the College-Level Examination Program (CLEP). The Credit by Examination policy for TAMU-CC is found in the General Academic Policies and Regulations section of this catalog.

Among other national tests available at the ATC are: the Graduate Record Examination (GRE), required for admission to most graduate schools, and the Graduate Management Admission Test (GMAT), required for most business schools. The ATC also administers the

state mandated TASP (Texas Academic Skills Program) test in the months of February, April, June, July, September and November. Students must take the TASP before they complete nine or more semester hours of college work at TAMU-CC (see pages 17 and 50).

Local Placement exams for Reading and Mathematics are also administered, as well as scanning and scoring services provided for faculty course exams and course evaluations.

For additional information regarding Academic Testing Center services, please call 994-2334/5934.

Student Activities

STUDENT ORGANIZATIONS

Extracurricular activities at the University include student clubs and organizations, such as chapters of national honor societies, social organizations, and clubs relating to academic disciplines, sports, or service.

Students may also become members of several advisory groups, including the University Council of Student Organizations and advisory committees formed by the deans of the colleges.

Students may become involved in the Student Government as elected officers, senators or representatives.

The following list includes registered student organizations which are currently active. The list of active organizations will vary from year to year. Each entry includes the club's name and a brief description of the organization's function. For more information about a specific club, or for information on how to start a club, contact the Office of Student Life at 994-2707.

African American Cultural Society

The purpose of this organization is to unify, strengthen, and motivate current and prospective students, to provide positive role models and leaders of TAMU-CC, and to provide a forum for discussion and promotion of academic excellence.

Alpha Chi

Alpha Chi is a national honor scholarship society, which recognizes and promotes scholarship and character among students in academic divisions of colleges and universities.

Alpha Kappa Delta

The purpose of this international honor society is to promote interest in the study of sociology, the research of social problems, and such other social and intellectual activities as will lead to improvements in the human condition.

Amigos

A general service organization, Amigos is open to bilingual (English and Spanish) students who have a working knowledge of Spanish. The club's prime objective is to help students with educational problem-solving and promote social contact and community involvement.

Baptist Student Union

The Baptist Student Union at the University was established to provide Christian fellowship for the campus community. The club is open to all students, faculty and staff. This organization is affiliated with the National Student Ministries of the Southern Baptist Convention and the Baptist Student Union, Baptist General Convention of Texas.

Beta

Epsilon Phi is the local chapter of the national honor society, Beta. This organization functions as an honor and professional society of biological sciences and promotes the dissemination of information among students in life sciences.

Bilingual Education Student Organization (BESO)

The Bilingual/English as a Second Language Education Student Organization (BESO) is a campus club which promotes knowledge regarding minority language education. A philosophical, psychological, sociocultural, ethnolinguistic and educational rationale underlying dual-language and second language schooling is promoted through BESO activities. Membership is open to all students at the University.

Computer Science Club

The Computer Science Club is a local professional/social organization dedicated to the improvement of understanding computers and their utilization. The local club is also affiliated with the national Association for Computing Machinery (ACM). The club is open to anyone interested in computers and computation.

Criminal Justice Association

This association promotes knowledge and understanding of the United States criminal justice system by sponsoring special events, guest speakers, and short field trips. The organization is a member of the national association, American Criminal Justice Association— Lambda Alpha Epsilon. Membership is open to any student at the University.

Delta Sigma Pi

Iota Psi is a local chapter of the international business fraternity of Delta Sigma Pi. It encourages scholarship, social activity and the association of business students for mutual advancement. The organization is open to undergraduate and graduate business students.

Friends Meeting

This organization meets weekly for fellowship and meditation in the Quaker tradition. Students, faculty and staff are welcome.

Kappa Delta Pi

Kappa Delta Pi is an honor society in education. The Xi Omicron Chapter at the University, organized in November 1977, attempts to bring together individuals of high scholastic achievement and commitment to education. Membership is by invitation only.

Kinesiology Club

The Kinesiology Club is a local pre-professional organization dedicated to an understanding of the physical education, wellness, and recreation professions. Activities include sports, fitness, and social events as well as fund-raising and involvement in campus and community projects. Membership is open to any student at the University.

Latter-Day Saints Student Association

This organization serves the social and spiritual needs of students who belong to the Church of Jesus Christ of Latter-Day Saints and any other interested students at the University.

Newman Club

The Newman Club at the University was established to promote a Christian attitude and welfare on campus. The club is open to all students, faculty and staff. This organization is affiliated with the National Catholic Campus Ministry Association and the Texas Catholic Campus Ministry Association.

Phi Theta Kappa Alumni

The Epsilon of Texas Alumni Chapter of Phi Theta Kappa is the fifth alumni chapter in Texas. Membership is composed of transfer students who have been members in good standing of an active community-junior college chapter. It also includes professional members from the community and area who are former Phi Theta Kappans.

Pre-Law Society

The goals of this society are to provide potential law students with information to help them enter law school, and to assist students in attaining their professional goals.

Psi Chi Honor Society

The campus chapter of Psi Chi, a national honor society in psychology, promotes excellence in scholarship and encourages advances in the science of psychology. Membership application is required and is available to students, faculty, and psychologists who are APA members.

Public Administration Student Association

This organization promotes the study of public administration and the development of public management skills in South Texas.

ROTC

This program provides individuals with the opportunity to seek a reserve officer commission in the U.S. Army. ROTC provides, outside of its regular academic program, training activities that include field exercises and the opportunity to develop leadership skills.

Science and Technology Graduate Student Association

This organization's purpose is to facilitate communication among students and faculty, to encourage scientific research, and to aid the association's members in excelling in research projects. Membership is open to Science and Technology graduate students at the University.

SCUBA Club

The purpose of the club is to educate the members about aquatic life and provide a means for safe diving at a reasonable cost. Membership is open to students, faculty and staff.

Sigma Theta Tau

Membership is open to qualified undergraduate and graduate students, faculty, alumni and professional nurses in the community who have demonstrated superior scholastic, leadership and nursing achievement.

Student Accounting Society

The Student Accounting Society has been organized to further students' understanding and knowledge of the accounting profession through professional and fraternal meetings and associations. The club schedules business professionals to speak, sponsors a helping lab in accounting curriculum, and organizes social activities, field trips and volunteer community work.

Student Art Association

A professional organization, the Art Association provides an opportunity for students to help plan exhibitions and openings, participate in trips to major museums, recommend policy for the operation of the art area, and serve as part of the liaison between art-oriented activities and the University community.

Texas A&M University-Corpus Christi Psychology Club

The goals of the Psychology Club are to promote continuing education, to promote feedback between faculty and students and to broaden contacts within the field of psychology. A general, informative meeting is held in September of each year. Membership in this professional organization is open to all students at the University.

Texas A&M University-Corpus Christi Science Club

The Science Club is a vehicle for members to advance scientific, literary, social, charitable, and educational goals. The club sponsors lunchtime seminars on natural science topics and is responsible for improvements to the University's cabin on a nearby spoil island used for research projects.

Texas A&M University-Corpus Christi Sociology Club

The purpose of the organization is to enhance the student's interest in the social sciences as well as his or her overall college experience.

Texas A&M University-Corpus Christi Student Nurses Association

The campus chapter of the Student Nurses Association is composed of baccalaureate majors who are interested and involved in national, state, and local issues relevant to nursing and health care.

Texas A&M University-Corpus Christi Student Reading Council

This organization is the local chapter of the International Reading Association. Its purpose is to encourage the study of reading problems in all levels of education. Membership is open to the University's students, faculty and alumni.

Texas Student Education Association

The purpose of TSEA is to develop an understanding of the education profession, provide for a united student voice in matters affecting the education profession, influence the conditions under which prospective educators are prepared, advance career interests, and stimulate the highest ideals of professional ethics, standards, and attitudes.

STUDENT GOVERNMENT

TAMU-CC has a democratically representative student government. The Student Government provides a forum for the voice of the student, promotes participation in the development of University policies, and fosters the general welfare of the students, faculty and staff. Students are encouraged to become actively involved in student government.

For more information, contact the Office of Student Life at 994-2707.

MULTICULTURAL AFFAIRS

Texas A&M University-Corpus Christi recognizes that society is undergoing remarkable demographic changes. The University seeks to help prepare students to work within a culturally diverse society comprised of people from a wide range of backgrounds. The Assistant Dean of Students will work closely with students, faculty and staff to develop multicultural programming aimed at identifying prejudices and stereotypes which prevent individuals from embracing cultural differences.

S.A.I.L. PROGRAM

The Student Ally for Island Learning program, or S.A.I.L. program, was initiated in the summer of 1994 to assist incoming students establish a personal liaison with a member of the faculty, staff, or an area alumnus in order to enhance the student's overall experience at Texas A&M University-Corpus Christi. The S.A.I.L. program is not designed to be an academic advising program; therefore, students and sponsors are matched according to personal interests and hobbies. The program concentrates on the more personal aspects of becoming a member of a college community like personal aspirations, clubs and organizations, and the numerous activities going on outside of the classroom on campus and in the Corpus Christi area. For additional information on the S.A.I.L. program, contact the Assistant Dean of Students at (512) 994-5954.

RECREATIONAL SPORTS

The Recreational Sports program is designed to provide opportunities for participation in a wide variety of sports and recreational activities for the entire University community. The activities represent a broad selection of sports ranging from those highly competitive

structured programs to informal, social activities. A variety of programs are offered including intramural sports, fitness programs, informal sports, non-credit classes, special events and sport clubs.

Facilities available for use include a gymnasium, four racquetball courts, weight room, six lighted tennis courts, multi-purpose playing fields and 25 meter outdoor pool.

Each semester Recreational Sports employs a number of students to work as facility supervisors, lifeguards, students assistants, sport officials and field supervisors. Workstudy and non-workstudy positions are available. No experience is necessary. Training for all positions, with the exception of lifeguards, will be conducted by the Recreational Sports Office.

The Recreational Sports Office is located in the Field House. Call 994-2454 for more information.